



**VACATION CHECK FORM**

ALL INFO IS ENTERED INTO OUR COMPUTER AIDED DISPATCH SYSTEM AND CONFIDENTIAL. INFORMATION IS USED TO ADVISE RESPONDING UNITS OF PROPERTY CHECKS AND CONTACT INFORMATION IF NEEDED FOR ANY EMERGENCIES OR ISSUES AT THE PROPERTY.

START DATE/TIME: \_\_\_\_\_

END DATE/TIME: \_\_\_\_\_

OWNER NAME: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

IS CONTACT A KEYHOLDER: Y/N

**LIGHTS?**

- |                                 |                                       |                                   |                                      |
|---------------------------------|---------------------------------------|-----------------------------------|--------------------------------------|
| <input type="checkbox"/> FRONT  | <input type="checkbox"/> FIRST FLOOR  | <input type="checkbox"/> BEDROOM  | <input type="checkbox"/> LIVING ROOM |
| <input type="checkbox"/> BACK   | <input type="checkbox"/> SECOND FLOOR | <input type="checkbox"/> KITCHEN  | <input type="checkbox"/> BASEMENT    |
| <input type="checkbox"/> SIDE   |                                       | <input type="checkbox"/> BATHROOM |                                      |
| <input type="checkbox"/> TIMERS |                                       |                                   |                                      |

NEWS PAPER STOPPED? Y/N

MAIL STOPPED? Y/N

ALARM SYSTEM? Y/N

IF YES, COMPANY NAME: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

**AUTHORIZED VEHICLES:**

YEAR: \_\_\_\_\_ MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_ COLOR: \_\_\_\_\_

YEAR: \_\_\_\_\_ MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_ COLOR: \_\_\_\_\_

YEAR: \_\_\_\_\_ MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_ COLOR: \_\_\_\_\_

NOTES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PLEASE FORWARD FORM VIA EMAIL TO [JENNYR@CASSCO.ORG](mailto:JENNYR@CASSCO.ORG),  
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