

SILVER CREEK TOWNSHIP BOARD OF TRUSTEES

MINUTES- Regular Meeting

September 11th, 2024 6:30pm | Township Hall

A. Meeting was called to order at 6:30pm by Supervisor Braman, with a moment of silence observed for the remembrance of 9/11 survivors, victims, and first responders.

B. Pledge of Allegiance was led by Trustee Feirick

C. Roll Call Attendance: Present – Supervisor Braman, Trustee Feirick, Trustee Glynn
Absent – Treasurer Behnke

D. Approval of Agenda was motioned by Feirick, second by Glynn, carried by roll call vote
Yes- Trustee Feirick, Trustee Glynn, Clerk Honn, Supervisor Braman
No – none Absent – Treasurer Behnke

E. Public Hearing on Special Assessment Districts:

1. Dewey Lake Weed Control Special Assessment District
2. Little Crooked Lake Weed Control Special Assessment District
3. Magician Lake Weed Control Special Assessment District

Public comment on the special assessments was open at 6:33pm and closed at 6:34 with no comments presented.

F. Public Comment was open at 6:34pm – Ellen Kummerl offered information on the FEMA open house and informed the public that they were updating the maps that had not been updated since 2007.

Motion to approve the Consent Agenda: (Motions 1 &2) was motioned by Clerk Honn with an amendment to the bills & claims to include an additional payment, Trustee Glynn second. Carried with a roll call vote as follows:

Yes- Trustee Glynn, Clerk Honn, Supervisor Braman, Trustee Glynn
No – none Absent – Treasurer Behnke

1. Approval of minutes from August 14th, 2024 regular meeting
2. Approval of bills & claims totaling \$ ~~67,747.66~~ \$67, 968.63
 - a. General Fund \$ 40,947.29
 - b. Building Dept Fund \$ 14,528.11
 - c. Indian Lake Sewer Fund totaling \$ ~~8,272.26~~ \$8,493.23
 - d. Magician Lake SAD Fund totaling \$ 4,000

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G. Public Safety Updates & Reports

1. Police/ Fire/ Ambulance- Sgt Jarrard gave an update on staffing recruitments and graduations; also, he cautioned all to be extra careful as the deer are active and they have seen a lot of vehicle accidents recently.
2. Building & Zoning- no representative in person. Reports provided in packet.

H. Commissions & Board reports & discussions

1. Parks & Recreation/Russom Park- Trustee Glynn updated the board on the progress at Russom park with rocket football box, and some of the overgrown shrubs being addressed by the City of Dowagiac.
2. Planning Commission – Special Use Hearing is Sept 25th
3. ZBA – Trustee Feirick reported about the Aug 21st hearing on Martin’s variance; it was approved citing practical difficulty.
4. Sewer Board – meets Sept 12th and the delinquent amounts will be available to the board for the October meeting.
5. Discussion on STR and Good Neighbor Policy- Clerk Honn reported that the attorney had given feedback. The board discussed when to hold a public hearing on the ordinance. The board agreed to hold it at a Planning Commission meeting and invites the public to give feedback. Clerk Honn will begin the noticing process.
6. Discussion on Accounting/Audit Services- Due to the absence of the Treasurer this discussion has been postponed to October meeting. AE Salesberry’s notice was received; the Clerk noting that the township no longer has an accountant.
7. Other Communications – none

I. Motions:

3. Resolution 24-14: Special Assessment Roll for Dewey Lake Weed Control

Moved by Supervisor Braman, second by Honn, CARRIED with a roll call vote as follows:

Yes- Clerk Honn, Supervisor Braman, Trustee Glynn, Trustee Feirick

No – none Absent – Treasurer Behnke

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4. Resolution 24-15: Special Assessment Roll for Little Crooked Lake Weed Control

Moved by Trustee Feirick, second by Braman, CARRIED with a roll call vote as follows:

Yes- Supervisor Braman, Trustee Glynn, Trustee Glynn, Clerk Honn

No – none Absent – Treasurer Behnke

5. Resolution 24-16: Special Assessment Roll for Magician Lake Weed Control

Moved by Trustee Glynn, second by Braman, CARRIED with a roll call vote as follows:

Yes- Trustee Feirick, Trustee Glynn, Clerk Honn, Supervisor Braman

No – none Absent – Treasurer Behnke

6. Motion to approve Budget Line-Item transfer: Decrease 101-216-702 (Election Wages) by \$8,000; Increase 101-216-729 (Election Supplies) by \$8,000

Moved by Clerk Honn, second by Feirick, CARRIED with a roll call vote as follows:

Yes- Trustee Glynn, Clerk Honn, Supervisor Braman, Trustee Feirick

No – none Absent – Treasurer Behnke

7. Motion to approve the Election Equipment purchase of \$6,593 for an ICP2 Voting machine

Moved by Supervisor Braman, second by Honn, CARRIED with a roll call vote as follows:

Yes- Clerk Honn, Supervisor Braman, Trustee Feirick, Trustee Glynn

No – none Absent – Treasurer Behnke

8. Motion to approve Clerk to attend MTA Regional Meeting and Fall Conference

Moved by Trustee Feirick, second by Honn, CARRIED with a roll call vote as follows:

Yes- Supervisor Braman, Trustee Feirick, Trustee Glynn, Clerk Honn

No – none Absent – Treasurer Behnke

9. Resolution 24-17: Zoning & Building Permit Fee Schedule

Moved by Trustee Glynn, second by Honn, CARRIED with a roll call vote as follows:

Yes- Trustee Feirick, Trustee Glynn, Clerk Honn, Supervisor Braman

No – none Absent – Treasurer Behnke

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10. Resolution 24-18: To add Jessica Honn to Depository Accounts

Moved by Clerk Honn, second by Feirick, CARRIED with a roll call vote as follows:

Yes- Trustee Glynn, Clerk Honn, Supervisor Braman, Trustee Feirick

No – none Absent – Treasurer Behnke

11. Motion to approve quote for roof repair to Township Hall

Moved by Supervisor Braman, second by Honn, led to discussion on the bids received.

Majority favored to accept the Nick Fryman’s Construction bid of the 3 bids received.

Supervisor Braman offered the Motion to approve Nick Fryman Construction’s bid for repair the Township Hall, Trustee Glynn second, CARRIED with a roll call vote as follows:

Yes- Trustee Glynn, Clerk Honn, Supervisor Braman, Trustee Glynn

No – none Absent – Treasurer Behnke

12. Motion to approve quote for chimney repair for Township Hall

Moved by Trustee Feirick, second by Honn, led to discussion of the 2 bids received. The board favored the Chimney Bros quote. Supervisor Braman motioned to Approve the Bros Chimney bid, Trustee Feirick second, the motion CARRIED with a roll call vote as follows:

Yes- Supervisor Braman, Trustee Feirick, Trustee Glynn, Clerk Honn

No – none Absent – Treasurer Behnke

J. Public Comment was open at 7:10pm – Ellen Kummerl questioned the agenda amounts listed if they reflected the original or amended amounts, and complained about when the agenda is published to website. Clerk Honn answered her questions and requested she reach out to her office in the future if she is in search of the agenda and it’s not on the website.

K. Motion to Adjourn was moved by Feirick, second by Glynn, carried with a voice call vote and meeting was adjourned at 7:12pm.

Silver Creek Supervisor

Silver Creek Clerk