

SILVER CREEK TOWNSHIP BOARD OF TRUSTEES

Regular Monthly Meeting Minutes

December 11th, 2024 6:30 pm | Township Hall

- A. Meeting was called to order at 6:30 pm
- B. Pledge of Allegiance was led by Trustee Barnes
- C. Roll Call Attendance: All Present- Supervisor Saunders, Clerk Honn, Treasurer Behnke, Trustee Barnes, Trustee Stockwell
- D. Approval of Meeting Agenda with amendment to add motion 8 was offered by Treasurer Behnke and supported by Trustee Barnes and passed with unanimous support with a voice vote.
- E. Public Comment was open at 6:34pm and closed at 6:54pm. Ronnie Kay presented on the progress of the committee created to plan policies and procedures to implement the Short-Term Rental Ordinance if it were to go into effect.
- F. Motion to Approve the Consent Agenda was offered by Clerk Honn and supported by Supervisor Saunders- passed unanimously with a voice vote. Consent Agenda includes:
 - 1. Approval of minutes from the November 13th, 2024 meeting (minor edit approved)
 - 2. Approval of bills & claims totaling \$ 78,619.76
 - a. General Fund \$ 54,818.51
 - b. Public Safety Fund \$ 2,010.00
 - c. Building Dept Fund \$ 15,481.27
 - d. Indian Lake Sewer Fund \$6,309.98
- G. Public Safety Updates & Reports:

Reports were heard from representatives from the Indian Lake Fire Department and the Cass County Sheriff's Office. Our Code Enforcement Officer gave update on some of the blight and condemnations on dangerous buildings.
- H. Commission/Board Reports & Discussions:

Clerk Honn informed the board that the Sewer Board has resolved to bi-annual billing instead of the tri-annual billings in an effort to save money. The new Clerk Office hours were changed to Tuesdays & Thursday 9am-3pm. The Board discussed several items including who from the Board of Trustees would serve in the ex-officio positions on the Zoning Board of Appeals and Planning Commission. The Board also discussed reconfirming some current members whose term was set to expire. Supervisor Saunders nominated Julie Stark to serve on the Planning Commission. Board is still searching for members to join the Russom Park Board and Zoning Board of Appeals. The Board decided to include the appointments and create Motion 9.

The Board also discussed the Short-Term Rental Public Hearing and the Budget Hearing.

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I. Motions:

3. Resolution 24-24: Cass County Hazard Mitigation Plan – offered by Honn, second by Behnke	CARRIED	Voice Vote: Ayes- Saunders, Honn, Behnke, Stockwell, Barnes Nays- none
4. Resolution 24-25: Board of Trustees Meeting Dates – was offered by Behnke, second by Barnes, date amended by Honn, supported by Stockwell	CARRIED	Voice Vote: Ayes- Saunders, Honn, Behnke, Stockwell, Barnes Nays- none
5. Motion to approve the pay for a Deputy Supervisor - up to 9 hours a week at \$15/hour – was offered by Saunders, second by Behnke	CARRIED	Roll Call Vote: Yes- (3) Behnke, Barnes, Saunders No- (2) Stockwell, Honn
6. Motion to accept the Letter of Resignation from ZBA Chair Ben Schilling – was offered by Honn, second by Behnke	CARRIED	Voice Vote: Ayes- Saunders, Honn, Behnke, Stockwell, Barnes Nays- none
7. Motion to Approve Line-Item Transfers (Budget Amendment) JE# 297, 299, & 300 – was offered by Honn, second by Behnke	CARRIED	Roll Call Vote: Yes- (5) Stockwell, Barnes, Saunders, Honn, Behnke No- none
8. Motion that we obligate the remaining ARPA funds in the amount of \$280,637 to be spent on allowable use of revenue loss as allowed in the US treasury final rule and that the government service identity is roads and culverts allocated within the general fund during the period of preface which is March 3, 2021 to December 31, 2026 – was offered by Behnke, second by Stockwell	CARRIED	Roll Call Vote: Yes- (5) Barnes, Saunders, Stockwell, Honn, Behnke No- none
9. Motion to approve the following appointments: ZBA ex officio: Jennifer Stockwell Planning Commission ex officio: Nick Barnes Sewer Board: Ryan Laylin and Joe Moore Ambulance Authority ex officio: Jessica Honn ILGB ex officio: Billy Saunders Board of Review: Bernard Herold Jr, Patty Bartley, Wendy Colburn, Debbie Steimle IPC Construction Board of Appeals: Al Kaiser, Scott Wade, Mike Alwin The motion was offered by Honn, second by Barnes	CARRIED	Voice Vote: Ayes- Saunders, Honn, Behnke, Stockwell, Barnes Nays- none

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- J. Public Comment was open at 8:20pm and was closed at 8:22pm
- K. Motion to Adjourn was offered by Supervisor Saunders and supported by Clerk Honn. Meeting adjourned at 8:22pm.

Silver Creek Township Clerk

Silver Creek Township Supervisor