

SILVER CREEK TOWNSHIP
32764 DIXON ST | TOWNSHIP HALL
JANUARY 15, 2025
MEETING MINUTES

1. Meeting was Called to Order by Supervisor Saunders at 5:30pm
2. Pledge of Allegiance was led by Clerk Honn
3. Roll Call – (all present) Supervisor Saunders, Clerk Honn, Treasurer Behnke, Trustee Stockwell, Trustee Barnes
4. Approval of Minutes for January 8, 2025 regular meeting was motioned by Honn, supported by Behnke, and carried with unanimous support by voice vote
5. Public Comment was open at 5:34 pm. Comment was heard on adding Fireworks regulation to the STR.
6. Approval of the Agenda was motioned by Barnes, supported by Stockwell, and carried with unanimous support by voice vote.
7. Approval of Bills & Claims totaling: \$62,353.48 was motioned, after a brief discussion on the claims, by Honn, supported by Barnes, and carried with a roll call vote as follows:
Yes- (5) Stockwell, Barnes, Saunders, Honn, Behnke. No- (0) none
8. UNFINISHED BUSINESS
 - a. Short Term Rental Ordinance – discussions and edits were made to some of the dates and language of the draft; the suggestion of a Knox box system for rentals was brought to the attention of the Board and they will explore looking into this option in addition to a different software program.
 - b. Nuisance Ordinance – discussion and edits to make sure Agriculture was excluded and the times needed adjusted and uniform. Member of the public was concerned with how this would be enforced.
 - c. Fire Ban Ordinance – discussions included a member of the public who is a Fire Inspector and he gave insight on time, what they look for, etc.
 - d. Budget draft – The Board discussed adding a Dept and Chart of Account numbers to prepare for the Short-Term Rentals in addition to separating the legal to its own department for better tracking. The Clerk asked for a raise to her base salary and to eliminate other job descriptions she is currently paid for. The Supervisor did not request a raise and announced that he wishes to resign soon due to personal matters and realizing that the role has changed in the past few years. The Board will now be tasked with appointing a new Supervisor to replace Saunders. Saunders recommended his newly appointed deputy Ed Goodwin for consideration. Clerk Honn suggested that the Board reach out to the public and get an idea of what our residents want. Whoever is appointed will serve until November of 2026 and will need to run for the office to finish the remaining partial term that ends in November 2028. If the Board fails to appoint and the seat is vacant for 45 days, a special election shall be called. The Clerk emphasized the costs related to that and recommended to hold an open interview session and appoint. Discussions about the budget resumed and included projects like the Master Plan, Russom Park maintenance, new computer equipment to replace the outdated computers, new phone system, discussion of training and adding accounts to the departments for separate tracking for training and mileage.

9. NEW BUSINESS

- a. Discussion of invoice 2024-0822 – was determined to be outside of the contract and not the responsibility of the Township to consider.

10. BOARD COMMENTS – The Clerk will update the budget draft and ordinances with the edits and have them sent to the Board ahead of the February 12 meeting/hearing.

11. ADJOURNMENT was motioned by Clerk Honn, supported by Trustee Stockwell; Meeting Adjourned at 8:08pm

The next Board Meeting will be February 12, 2025, and the Board will hold their Public Hearing concerning the budget and welcomes input on the ordinances. The new drafts will be posted to the website and available from the Clerk upon request.

Silver Creek Township Clerk, Jessica Honn