

MINUTES  
Board of Trustees Regular Meeting

SILVER CREEK TOWNSHIP  
32764 DIXON ST | TOWNSHIP HALL  
JANUARY 8, 2025 at 6:30 p.m.

1. The Meeting was Called to Order by Clerk Honn at 6:30 pm
2. Pledge of Allegiance was led by Trustee Stockwell
3. Roll Call Attendance: Present- Clerk Honn, Trustee Barnes, Trustee Stockwell, Treasurer Behnke. Absent- Supervisor Saunders
4. Clerk Honn requested another member moderate the meeting due to the Supervisor's absence; Treasurer Behnke nominated Trustee Barnes and the motion carried with a voice vote.
5. Approval of Minutes for December 11, 2024 with edits was carried with a unanimous voice vote of present members.
6. Approval of Minutes for Special Meeting December 17, 2024 was carried with a unanimous voice vote of present members.
7. Public Comment: Neil Keller spoke and requested the Board consider a proposal of \$1,225 for signage on bridges for the River Meander. Other comments from the public were also heard.
8. Approval of the Agenda was approved, with the addition of the Meander Signage added under New Business, via unanimous voice vote of the present members
  - a. Approval of Bills & Claims totaling \$57,599.31 was motioned by Trustee Stockwell, second by Treasurer Behnke, and was carried with a roll call vote as follows: Yes- Trustee Stockwell, Treasurer Behnke, Clerk Honn, Trustee Barnes. No- None. Absent- Supervisor Saunders
9. REPORTS
  - Building/Electrical/Mechanical/Plumbing- reports received
  - Fire/Ambulance/Police- reports received. Sheriff Roach gave update on staffing and recruitment efforts and answered some questions from the public.
  - Russom Park/Parks & Rec- should have a meeting in March, but no dates confirmed at this time.
  - Planning Commission- Meets Jan 22<sup>nd</sup> at 7pm -Master Plan: McKeena presentation/introduction and they will be voting in their new officers for the year.
  - Sewer Authority- Meets on Jan 9- biannual billing in effect.
  - Zoning Board of Appeals- nothing scheduled at this time
10. UNFINISHED BUSINESS
  - a. Short Term Rental Ordinance draft: Special Meeting called for January 15 at 5:30pm
  - b. Appointment to Zoning Board of Appeals- Clerk clarified that Ben Schilling will still serve on the ZBA just not as the Chair, so the only position needing filled is the alternate. Board discussed Glenn Feirick. The motion to appoint Glenn Feirick to the Zoning Board of Appeals was moved by Trustee Barnes, supported by Treasurer Behnke and carried with unanimous support via voice vote of present members.
  - c. Appointment to Russom Park- Board discussed Ryan Laylin. The motion to appoint Ryan Laylin to the Russom Park was moved by Trustee Barnes, supported by Clerk Honn, and carried with a unanimous voice vote of present members.

## 11. NEW BUSINESS

- a. Resolution 25-01: BOR Resolution to Allow Residents to Protest in Writing was offered by Trustee Stockwell, seconded by Clerk Honn. The Resolution was declared adopted after a roll call vote as follows: Yes- Treasurer Behnke, Clerk Honn, Trustee Barnes, Trustee Stockwell. No- None. Absent- Supervisor Saunders
  - b. Resolution 25-02: Poverty Exemption was offered by Clerk Honn, second by Treasurer Behnke, and the resolution was declared adopted after a roll call vote as follows: Yes- Trustee Barnes, Trustee Stockwell, Treasurer Behnke, Clerk Honn. No- None. Absent- Supervisor Saunders
  - c. Nuisance Ordinance draft. The Clerk discussed that this ordinance would also be reviewed at the special meeting and if the board approves, the ordinance would be voted on in February at the Budget Public hearing along with the Short-Term Ordinance.
  - d. Fire Ban Ordinance draft. This ordinance is also under review.
  - e. BS&A proposal for Community Development module training in the amount of \$1,000. The motion was to approve the quote for training was motioned by Clerk Honn, second by Treasurer Behnke. The motion was carried via roll call vote as follows: Yes- Treasurer Behnke, Clerk Honn, Trustee Barnes, Trustee Stockwell. No- None. Absent- Supervisor Saunders.
  - f. River Meander Signage was discussed and the Board agreed to use funds from the Parks and Rec budget to cover the expense of the signs. The motion to approve \$1,225 for the River Meander Signs was motioned by Treasurer Behnke, second by Trustee Stockwell, and carried via roll call vote as follows Yes- Clerk Honn, Trustee Barnes, Trustee Stockwell, Treasurer Behnke. No- None. Absent- Supervisor Saunders.
12. TREASURER'S REPORT – Treasurer Behnke provided the Cash/Investment report.
13. CLERK'S REPORT – Clerk Honn stated that most of the departments were within their target budgets, however still expect a budget amendment in March.
14. BOARD COMMENTS – The Clerk pointed out that there were issues with the Speaker system, outdated computers, and outdated software that should be addressed at the budget meeting next week. Several issues with the phones system and she is exploring quotes to switch to a VOIP option that would allow more flexibility with calls having the ability to be forwarded to cell phones. Additionally looking to condense some services to a singular IT company rather than the current 4 vendors that are utilized.
15. Public Comment: Several members of the public gave comment and requested copies of the ordinances that are being reviewed. Tom Langley, our new Commissioner gave update.
16. ADJOURNMENT was motioned by Trustee Stockwell, supported by Trustee Barnes. The Meeting Adjourned at 7:21 pm.

The Next Meeting is January 15<sup>th</sup> at 5:30pm for a Budget/Policy/Ordinance Workshop Meeting.

February 12<sup>th</sup> at 6:30pm the Board will hold a Public Hearing on the Budget for the upcoming fiscal year.

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Silver Creek Township Clerk

*Drafted & Posted 01/10/2025 v.1 Approved on 01/15/2025*